



MEETING MINUTES –January 17, 2017

I. **CALL TO ORDER**

The meeting was called to order by PTA President, Jen Roberts, at 7:04 PM at the Herbison Woods Library.

PRESENT

Jen Roberts, Michelle Utrup, Kara Massey, Lauren Stebbins, Rick Malesky, Karen Linton, Vicky Milner, Beth Whaley, Joann West, Jen Bruning, Michelle Wieferrich, Andrea Charles, Stephanie Hopkins, Barbara Lowes.

II. **Additions/Changes to Agenda:** Jen Roberts added the Herbison Woods allocation request to the agenda.

III. **Approval of Minutes:** Jen Benson made a motion to approve the November minutes. Karen seconded. All were in favor.

IV. **Introductions:** N/A

V. **Report of Officers:**

a. Treasurer's Report: Jen Roberts passed out the treasurer's report for member's to review.

b. Approval of the Treasurer's Report: Lauren Stebbins made a motion to approve the treasurer's report and Michelle Wieferrich seconded. All were in favor.

c. Vice President's Report: Michelle Utrup had nothing to report.

d. President's Report: Jen Roberts stated that the PTA is in need of bins/shelves for storage. She also contacted DeWitt Self Storage and they agreed to give the PTA 50% off. The rent is \$50 a month. Jen asked for a motion to approve the storage facility. Beth Whaley made the motion and Barbara Lowes seconded. All were in favor. Jen also reported that she approved the STEM club's teacher grant. She did get additional information from the teachers in charge but since the PTA didn't meet in December, she made the executive decision to fund the grant.

VI. **For Action:**

FECC-Beth Whaley asked for \$2500 to take all the kindergarten students to Pete the Cat. It will be for tickets and bussing. Barbara Lowes made the motion to approve and it was seconded by Jen Bruning. All approved.

Herbison Woods-Vicky Milner asked for \$1890 for recycling stations throughout the school. Beth Whaley made a motion to approve and Barbara Lowes seconded. All approved.

VII. **Committee Reports:**

a. Membership: The PTA has 204 members and almost all the packets have been passed out.

- b. Denim and Diamonds: Jen Roberts reported that the final number raised was \$27,000. She reported that next year, the event will be held on November 11, 2017 at the Dewitt Banquet Center.
- c. Display My Art: The final amount is being collected.
- d. Spirit Wear: \$6,000 profit and there will be another round in the spring.
- e. DAWS: It is scheduled for February 6 and 7 at Scott School but they need volunteers. Contact Corey Starmer.
- f. Mileage Club: Mileage club is scheduled for May. Parent volunteers will be needed and could sign up through sign up genius. Joanne's goal for this year is to teach it to someone else.

VIII. Building Updates:

- a. FECC: Beth Whaley told us about "Winter Holidays Around the World" which focused on cultural diversity. She stated that all the administrators are working together in this goal. They had a Chinese New Year's celebration, parades, artwork, instruction and their Chinese teacher is helping them. They have two new service dogs. Parents and teachers can request one on one time with Sam and Burton. DIEBELS were administered K-4 via a swat team approach. The NWEA testing window opened and so students will be taking it. Principals are putting a piece in their newsletters about how to talk with their child about test anxiety. There is a parent perception survey that all parents are asked to fill out. Beth also shared all the great work the administrators and people of the district are doing in regards to diversity. She shared some of the work they did with Dr. Marx.
- b. Schavey Rd.: NWEA winter benchmark testing began today. All students will take the tests in math and reading. Teachers will use data to monitor progress and plan for instruction. DIEBELS testing is complete. 1st graders are going on a field trip to the Apple Store and 2nd graders will be attending Impression 5. Shakin' it at Schavey dance-a-thon is scheduled for Friday, February 10. Students will collect pledges and it will be a Valentine themed event.
- c. Scott School: Third graders received dictionaries at an assembly. The teachers thanked the PTA for the holiday treats. The teachers worked with Dr. Marx on January 11. The activities focused on cultural diversity. He will be coming back to organize a whole community structure.
- d. Herbison Woods: In December, the 6th grade choir and band had a concert. The high school chambers choir came through the school. Vicky stated that she has been grateful for the collaborative learning time each month with her staff. Next Monday, 12 students are going to Novi for the "Future Cities" competition. It is project based learning to build a city. They are taking 4 teams but only 3 compete.

IX. New Business/Public Comment:

N/A

X. Adjourn:

The meeting was adjourned at 8:24 p.m.

Minutes submitted by Kara Massey, Secretary

