



MEETING MINUTES –February 21, 2017

I. **CALL TO ORDER and WELCOME**

The meeting was called to order by PTA President, Jen Roberts, at 7:05 PM at the Herbison Woods Library.

PRESENT

Jen Roberts, Michelle Utrup, Emily Palmatier, Karen Linton, Andrea Charles, Rick Malesky, Kara Massey, Lauren Stebbins, Shelbi Frayer, Clay Coey, Michelle Wieferich, Sarah Peterson, Emily Fabry

II. **Additions/Changes to Agenda:** No changes.

III. **Approval of Minutes:** Michelle Wieferich made a motion to approve the January minutes. Lauren Stebbins seconded. The minutes were approved.

IV. **Introductions:** N/A

V. **Report of Officers:**

a. Treasurer's Report: Shelbi Frayer passed out an updated profit and loss statement to all present members. She stated that our First Merit balance is \$26,636.31 and we have \$43.69 in our Pay Pal account.

b. Approval of the Treasurer's Report and the Amended Budget: Lauren Stebbins made a motion to approve the Treasurer's report. Sarah Peterson seconded. The report was approved.

c. Vice President's Report: Michelle Utrup thanked Andrea Charles and her husband for helping organize and haul PTA property out to the new storage facility. She stated that she also purchased 8 long brown tables and skirting for \$100. She also bought a file cabinet for PTA documents for \$20. She once again thanked all members for their support.

d. President's Report: Jen Roberts stated that she is very thankful for the storage facility. She stated that there are no other spring events planned. She will also be in contact with people for positions for next year.

VI. **For Action:**

Proposed Budget: Shelbi Frayer reviewed the proposed amended budget for 2016-2017. She reviewed it with all present members and answered questions. Sarah Peterson made a motion to approve the proposed budget. Michelle Wieferich seconded. The proposed budget was approved.

VII. **Committee Reports:**

a. Membership: The PTA has 206 members. There was discussion as to whether or not we wanted to do an early bird registration again and if it should be on line. Nothing was

decided but ideas were passed around.

- b. Display My Art: The members and board discussed this organization and whether or not we would want to stick with this or go back to Original Works. Nothing was decided but it was shared that we did not make as much money with this organization. More discussions will take place on this.
- c. Spirit Wear: There will not be a second round of Spirit Wear.
- d. DAWS: Thank you to all the volunteers. One suggestion was made: Have all the supplies in one room and set it up like stations?
- e. Mileage Club: There was discussion on this event for next year. No decisions were made, but we will discuss other options at a later date.

VIII. Building Updates:

- a. **FECC**: Mrs. Beth Whaley was unable to make it to the meeting but sent in her update via e-mail. Here is a bullet list of her items to share:

- we are processing our mid-year NWEA and DIBELS data, and doing our next round of DRA testing. Our kids met all of the goals we set for mid-year, and more details will be sent home in my next newsletter. Parent letters will also be sent for NWEA shortly, as we are planning k-4 which report will make the most sense. All k-4 building reps and principals were trained in NWEA reports last week and we are super excited!!!!
- we had a 10 day Chinese New Year celebration that was amazing: parades, music, art, books, food!! Out Chinese teacher, Magie, was integral to the planning and teaching.
- y5 and k both celebrated the 100th day of school by counting 100 of everything we could find and dressing like we were 100 years old
- black history month is including: highlighting musicians and music styles in music class, athlete in PE, books and authors in all classrooms, a child-created mural in the hallway and classroom rotations next week.
- our read-a-thon fundraiser starts march 1 and will continue through March 31st. It's our main fundraiser for the year and we use the money to buy more books and tools for teaching reading.
- book fair was awesome thanks to parent volunteers running the show when our librarian was out with the flu

- b. **Schavey Rd.**: Mrs. Emily Palmatier said that her teachers were trained in NWEA. They had their Dance-A-Thon and the kids loved it! They will be going to take their whole school to the Wharton Center to see Pete the Cat. Illnesses were a problem at Schavey Rd. and they had a record number of absences. Their March is Reading Month theme is Reading Rocks and "The Page Turners" are back and will be performing. Reading minutes will earn students another performance from the band. They will have Dr. Marx returning for 2 more days of cultural awareness training and administrators will be building it into their school improvement plans.
- c. **Scott School**: Mrs. Linda Reha couldn't make it to the meeting but send Andrea Charles with an e-mail update. Here are her items to share:

I couldn't be prouder of the gains Scott School students are making in reading proficiency according to our winter DIBELS benchmark testing. 3rd grade core students improved from 75% in the fall to 85% this winter and 4th grade core students improved from 84% in the fall to 85% this winter. Performance above 80% is outstanding, so to see Scott students continue to make gains is spectacular.

A team of teachers and myself attended NWEA training last Friday to learn more about how to analyze the wealth of data NWEA provides, learn how to use it to its fullest to guide instruction, and what reports provide key information for parents, students, and teachers. Families can expect reports to come home in the near future.

Scott recently kicked off reading month with a pirate theme. Mrs. Ball, our media specialist, built an amazing mini-sized pirate ship out of cardboard to read to students from and teachers pulled out their pirate apparel and created a reading month skit to kick off the fun.

Teachers are continuing to benefit from 1/2 day professional development through Collaborative Learning Time and spent this past month reading an article called "Talking About Race and Racism in the Classroom" and brainstorming ways discussions and instruction around diversity, equity, inclusion, and acceptance occur at Scott School, analyzing DIBELS data and developing grade level plans for supporting continued growth in reading, and grade level time for writing and math to collaborate on instruction and assessments.

Preparation for spring M-STEP testing will be underway in the coming months for testing that is scheduled for May.

d. **Herbison Woods:** Nothing to report.

IX. New Business/Public Comment:

N/A

X. Adjourn:

The meeting was adjourned at 8:22 p.m.

Minutes submitted by Kara Massey, Secretary