

DEWITT ELEMENTARY PTA

General Meeting Minutes

Tuesday, October 1st 2024
Herbison Woods Media Center
7:00pm - 8:30pm

MEMBERS PRESENT: Jenna Wey, Amanda Wolff, AnnMarie Szostak, Mallory Jansen, Nicki Cavanaugh, Mel Martinez, Kaela Humm, Liz Crouch, Lori Smith

CALL TO ORDER

The meeting was called to order at 7:06PM.

INTRODUCTIONS

All in attendance shared their names and children's ages/schools.

APPROVAL OF MINUTES

Secretary, Amanda Wolff, presented the minutes from our September 2024 meeting. A motion to approve the minutes was made by Kaela and seconded by Mel. September minutes were accepted.

REPORTS OF OFFICERS *(motions or recommendations for action are presented at this time)*

- President's Report - Jenna Wey
 - Jenna gave an update on what the PTA is doing for Custodian Appreciation Day on October 2nd. She mentioned working as a mentor on Monster Mash.
- Treasurer's Report - AnnMarie Szostak
 - Reviewed Budget as of October 2024.
 - We have transitioned all of our money from Huntington to MSUFCU on Saturday, September 28th.
- Secretary's Report - Amanda Wolff
 - Membership Update: 55 Members.

COMMITTEE REPORTS

- Denim and Diamonds - Kaela Humm
 - Event is in 1 month. Kaela updated us on all the vendor updates, lots of school and coach experiences, struggling with basket coordinators but we've reached out to the teachers who need someone to help. There will be an online auction through Givebacks for the Silent Auction. Liquor and Raffle applications are in process. Need additional help with outreach for donations. Scheduling a meeting for volunteers in the next week or so.
- Monster Mash - Malorie Stephens & Mel Martinez
 - Mel reported on the event. Volunteer meeting is on Monday, October 7th. Opening volunteer opportunity to non PTA members via social media. Vendors - Felzke is donating decor. All Star DJs are donating services. All American Rental is donating tables. Gilberts is donating a Popcorn machine. Description of

stations that will be at the events. Jenna will follow up with Mary after Oct. 7th meeting with needs for tables.

- STEM Night - Amanda Wolff
 - Amanda reported that the event will be in March this year but we're unable to choose a day until Spring sport schedules are released.
- Communication - Amanda Wolff
 - Denim and Diamonds communications will increase in the next month.
- Building Representatives - Jenna Wey
 - Reps still needed for Herbison Woods.
 - FECC - Nicki Cavanaugh volunteered
- Bylaws - Meghan Schaar & Meaghan DeCoster
 - Amanda presented that we will update the bylaws by November meeting.
- Teacher and Building Grants - AnnMarie Szostak
 - We have officially moved to an online form. Need to communicate this to the principals/teachers.
- Teacher and Staff Appreciation Week - *Need Chair*
- Audit - *Need Chair*
 - Need 3 to 4 volunteers to review the Audit report from last year.
 - Jenna will send an email to all PTA members to ask for volunteers

UNFINISHED BUSINESS

- Homecoming Parade - Friday, October 4th
 - AnnMarie will email to follow up with HS about participation details
- Conference Cuisine for Fall Conferences
 - Amanda will communicate the links on social media. Jenna will contact all building representatives.

NEW BUSINESS

- Volunteers needed (8-10 people) - Walking to School Day - October 9th @ Scott School
 - 7:50 arrival time at scott school through 8:30am
- Custodian Appreciation Day
 - October 2nd, Snacks and treats provided for each school.
- Culver's Share Night - Monday, December 16th
- ED RU Skate Nights - Friday, January 17th and Friday, April 18th
 - \$10/each for entry, \$2 for each sold goes to the PTA

Motion to adjourn made by Kaela seconded by AnnMarie. Meeting adjourned at 8:16pm.