DEWITT ELEMENTARY PTA

General Meeting Agenda

Wednesday, September 3rd, 2025
Herbison Woods Media Center
7:00pm - 8:30pm

MEMBERS PRESENT: Amanda Wolff, AnnMarie Szostak, Kaela Humm, Meg DeCoster, Lori Smith, Mallory Jansen, Melissa Martinez, Maddie Curley, Julie Terenzi, Erica Fox, Haley Uggeri, Courtney Chambers, Stacy DeBoer

CALL TO ORDER- 7:01 by Amanda

INTRODUCTIONS
Everyone in attendance introduced themselves

APPROVAL OF MINUTES AND AGENDA *2 minutes*
The president presented the minutes from our May 2025 general meeting. No corrections or additions noted. Minutes were approved unanimously.

REPORTS OF OFFICERS

- President's Report - Amanda Wolff
    - Welcome address- Thanked all for coming. Shared vision and plans for the school year ahead!
- Treasurer's Report - AnnMarie Szostak *2 minutes*
    - Reviewed Budget as of August 2025
- Secretary's Report - Mallory Jansen *1 minute*
    - Membership Update- 61 members at this time. We are still working towards 100% membership of our teachers with sponsor a teacher

BUILDING REPORTS *5 minutes*
Ms. Reha- students settling in nicely, DIBELS reading screening started, NWEA testing to start soon. Thank you for the shade structure from building grants for our playground!
Ms. Ormsbee- Put a positive note on every student locker, DIBELS & NWEA testing to begin soon
Ms. Crouch- no report this month

COMMITTEE REPORTS

- Building Representatives - Lori Smith
    - *We are looking for building reps for each school. Building reps help with conference cuisine, teacher & staff appreciation week, and help with communication between teachers and the PTA*
    - Sign up sheet was passed around, please reach out to us if you are interested

- Bylaws - Chair Needed
    - *New template to come out this year from the Michigan PTA*
    - *Erica is going to help with this- Thank you!*
- Audit - Chair needed *3 minutes*
    - *Due November 15, 2025*
    - *Meg & Mel are going to help with this- Thank you!*
- Monster Mash - Mel Martinez
    - *Saturday Oct 4 5-7pm - Herbison Woods*
    - *Maddie to co-chair with Mel- Thank you!*
    - Volunteers needed- for setup Oct 3 4:30-7:30, the day of the event, and clean up- Signup Genius to come soon!
- Pasta for the Panthers - Kaela Humm & Amanda Wolff
    - *Saturday Nov 8 5-8pm*
    - *We are changing our annual fundraiser to make it more family friendly*
    - *Event will include a spaghetti dinner, bingo, raffle, silent auction kickoff, and more!*
    - *Grade level coordinators for baskets needed- signup genius to come*
    - *Sept 18 8pm virtual meeting for baskets*
- STEAM Event - ***Chair Needed***
    - *Feb 2026*
    - *This will be our 3rd year doing this event, more to come soon!*
- Teacher and Building Grants - AnnMarie Szostak
    - Will be looking for volunteers to join the committee in the future
- Teacher and Staff Appreciation Week - **Chair Needed**
    - *First week in May, more to come in the coming months!*

UNFINISHED BUSINESS

NEW BUSINESS

- Volunteers needed for Picture Day at Schavey - Lori
  Sept 22- Young 5s & Kindergarten
  Sept 23- First grade
- Conference Cuisine planning will be starting soon!
- IChat Volunteer Form needed for ALL volunteers
- Homecoming Parade - Friday, September 12th
    - All are welcome to join us and walk in the parade
    - Sign up genius to come!

OPEN DISCUSSION

MEETING ADJOURNED:
Motion to adjourn by Mel and seconded by Kaela. Motion carried. Meeting adjourned at 8:26.