



DeWitt Elementary PTA 2023-2024 Meeting

Tuesday, January 9, 2024
7:00 p.m. - 8:30 p.m.

MEMBERS PRESENT: Krista H, Jenna W, Kaela H, Ashley M, Amanda W, Rheanna K, Lori S., AnnMarie S, Nikki M, Mallory J

CALL TO ORDER

The meeting was called to order at 7:07 pm by Krista H.

INTRODUCTIONS

Members introduced themselves.

REVIEW AND APPROVAL OF THE MINUTES

Kaela H presented the November Minutes for review. A motion to accept was made by Jenna, Lori seconded it and group voted to approve. November minutes were accepted.

REPORTS OF OFFICERS & COMMITTEES

President's Report - Krista H reported that PTA received the STEM+ families grant. Krista has been attending conference calls. Two schools piloted this event last year, we will need to fall within the guidelines. Grant is \$1250 for normally a 200 student event. We have about 1500 students so may look at donations from community. Krista explained event, volunteers, and stipulations. Krista will put together a survey to get community input. The different event stations were discussed as well as the career fair. Passports are turned in at the end for a raffle prize. Need a volunteer for career and industry room (Andrea), activity stations (Mallory), volunteers (Kaela), registration/door prizes/refreshments (Jenna/Nicki), and communications (Amanda is going to take care of this). Committee meeting January 16 at 7 pm. Chose dates and alternate dates/locations. Krista will work on these details.

Affiliate compliance has been completed. For insurance renewal, the price was additional to \$405. Andrea moved to approve, Amanda seconded, motion carried.

Audit was completed by Danielle, Kendall, Krista, Ashley.

Treasurer's Report - Ashley M reported that a mistaken purchase was made and paid back by the board member. Tax prep was paid and additional 990 from last year is being completed. STEM money was in from December. Current balance is \$39,394 at end of December. Spreadsheet variance column needs to be fixed.

Membership Report - Jenna W reported that we have 60 members, 1 new member in November.

Denim and Diamonds Report - Kaela H reported final numbers and requested volunteers after the meeting to write thank you notes.

Teacher Grant Report - Krista H reported that binders have been dropped off to each school for teacher grants. Deadline is February 4. AnnMarie will be collecting forms and the committee will meet between February 4 and 7. The grants will be presented at the February 7 meeting.

Audit Report - Krista H reports that the audit was completed, see president's report.

Communications Report - Amanda W has no report.

Bylaws - Krista H reported that Andrea Lyons is the committee chair.

Building Reps Report - Jenna W reports that Conference Cuisine will be happening again in March. Staff Appreciation Week will be chaired by Andrea Lyons.

STEM - See President's Report.

UNFINISHED BUSINESS

Reward for D&D - Scott School had a beverage bar.

Committee Chairs - Bylaws chair was filled by Andrea Lyons.

Committee Members volunteered for STEM and Staff Appreciation

Volunteer Appreciation - Appreciation event still being planned

NEW BUSINESS

Mrs Palmatier is moving to a new position beginning February 1. Ideas that were given: create a book, surprise assembly, WordArt poster. Also discussed handwritten letters. Schavey Road reps to lead with next steps.

ANNOUNCEMENTS

Winterfest in January 17.

Next meeting is February 7 at 7 pm.

ADJOURNMENT

Jenna moved to adjourn the meeting, seconded by Amanda. Meeting adjourned at 8:30.

Submitted by: Kaela Humm.